Biotribology Forum Proceedings – Instructions for Authors

Author A\textsuperscript{1}, Author B\textsuperscript{2} and Author C\textsuperscript{1}

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Abstract— Instructions for preparing abstracts for Biotribology Forum Proceedings are presented. They are intended to guide the authors in preparing the electronic version of them.

Keywords— Enter up to five keywords and separate them by commas.

I. INTRODUCTION

This sample abstract can save your efforts. There are the instructions for preparing abstracts for the Biotribology Forum Proceedings. English is the official language. The abstracts should be submitted in their final form. In the Proceedings, the abstracts will be reproduced directly from the files submitted by the authors. PDF format is recommended. MS-WORD or MS-POWERPOINT is also acceptable. Detailed instructions for preparing the abstracts are listed in chapter II. WRITING THE ABSTRACT.

II. WRITING THE ABSTRACT

Abstract Size: Select the custom size of abstract, i.e. \text{21 x 29.7 cm} in Page Setup in your Word Processor. Only this abstract size can be accepted.

Length: The maximum document size is two pages. Abstracts only will not be published.

Margins: The page layout should be “mirror margins”. Leave 2.5 cm margin at the top, 4 cm at the bottom, 1.9 cm on the inside and 1.4 cm at the outside side of the page.

Page Layout: Type the abstract in two columns 85.5 mm wide with a space of 6 mm between the columns. Each column should be left and right justified.

Fonts: Use Roman typeface (e.g. Times, Times New Roman) and single line spacing throughout the abstract. Title: The title should be no longer than two lines. Avoid unusual abbreviations. Center the title (14 point bold), Authors’ names (12 point) and affiliations (Institution/Department, City, Country) (9 point) shall span the entire page. Leave one blank line (8 point) after the title, one blank line (10 point) after the authors’ names and affiliations. Leave one blank line (20 point) between author’s info and the beginning of the abstract.

Abstract: Provide an abstract of the abstract (9 point bold) no longer than 300 words.

Style: Use separate sections for introduction, materials and methods, results, discussion, conclusions (when appropriate), acknowledgments, and references.

Headings: Enumerate Chapter Headings by Roman numbers (I., II., etc.). For Chapter Headings use ALL CAPS. First letter of Chapter Heading is font size 12, regular and other letters are font 8 regular style. Leave one blank line (20 point) before and one blank line (10 point) after each Chapter Heading. Subchapter Headings are font 10, italic. Enumerate Subchapter Headings by capital letters (A., B., etc.). Leave one blank line (15 point) before and one blank line (7.5 point) after each Subchapter Heading.

Body Text: Use Roman typeface (10 point regular) throughout. Only if you want to emphasize special parts of the text use Italic. Start a new paragraph by indenting it from the left margin by 4 mm (and not by inserting a blank line). Font sizes and styles to be used in the abstract are summarized in Table 1.

Tables: Insert tables where appropriate (as close as possible to where they are mentioned in the text). Prefer positioning them at the top or at the bottom of the column. If necessary, span them over both columns. Enumerate them consecutively using Arabic numbers and provide a caption for each table (e.g. Table 1, Table 2,...).

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Figures: Insert figures where appropriate (as close as possible to where they are mentioned in the text). Prefer positioning them at the top or at the bottom of the column. If necessary, span them over both columns. Enumerate them consecutively using Arabic numbers and provide a caption for each figure, e.g. Fig. 1, Fig. 2. Do not use characters smaller than 8 points within figures.

References: Use Arabic numbers in square brackets to number references in such order as they appear in the text, e.g. [1], [2], [3]. List them in numerical order as presented under the heading ‘REFERENCES’ at the end of this Instructions.

Equation: Write the equation in equation editor.

\[ A + B = C \quad (1) \]

\[ X = Ae^{\alpha t} + 21kt \quad (2) \]
ACKNOWLEDGMENT

Thank you for your effort to prepare your abstracts.

REFERENCES


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